



Museum Internship – arts education

Job Title: Arts Education Intern

Contact Information:

Lyn Berner, Director of Administration
New Mexico Holocaust Museum & Gellert Center for Education
Mailing address: PO Box 1762, Albuquerque NM 87103-1762
Location: 616 Central Avenue SW, Albuquerque NM 87102
Phone: (505) 247-0606
Email: lberner@nmholocaustmuseum.org
website: www.nmholocaustmuseum.org

To apply, submit cover letter and résumé by mail, email or in person.

Expectations:

- Conduct oneself in a professional manner
- Arrive on time on scheduled days or give appropriate notice when unable
- Meet deadlines and follow through with all commitments and tasks
- Ask for clarification and help when needed
- Create, in concert with supervisor, a flexible work schedule so that university requirements are met
- Have experience in creating lesson plans with an understanding of best practices in arts education
- Demonstrate a willingness to learn about the Holocaust, other genocides, and issues of discrimination, social injustice, and human rights.

Projects: Our goal is to provide the arts education intern with meaningful learning experiences.

Interns will learn how to:

- Create arts integration projects that address issues listed above
- Create arts integrated literacy-based lessons to further learning in issues dealing with the Holocaust, genocide, discrimination, social injustice, and human rights
- Develop skills to manage education programs in the museum, in schools, and out of school time programs
- Learn how to recruit teachers and create databases
- Work with museum staff on a teacher website where teachers will have access to curricula, lesson plans, and resources to bring programs into their classrooms or into out of school time activities
- Learn how to work with teachers to ensure that each classroom produces quality programs that demonstrate student learning and adhere to the principles of learning in and through the arts